

PLAINVILLE SCHOOL COMMITTEE MEETING
Minutes of May 8, 2018

Regular Session

CALL TO ORDER

The meeting was called to order by Chairperson Amy Abrams at 6:02 p.m. in the Wood School Learning Commons. Also present were Linn Caprarella, Javed Ikbal, Kristen Conrad-Garrity, Michele Sharpe and Superintendent Raiche.

Administrators Present: Kate Campbell, Principal, Anna Ware Jackson School
Edward Clarke, Administrator of Special Education
Caron Ketchum, School Business Administrator
Robin Roberts-Pratt, Principal, Beatrice H. Wood School
Stephanie Whitaker, Technology Systems Administrator

APPROVAL OF MINUTES

MOTION by Linn Caprarella, seconded by Kristen Conrad-Garrity, to approve the April 24, 2018 regular session minutes as presented. So voted.

SHOWCASE

None.

COMMENTS BY CITIZENS AND FACULTY

None.

COMMUNICATIONS AND AUDIENCES

None.

COMMENDATIONS

None.

ITEMS FROM SCHOOL COMMITTEE MEMBERS/COMMITTEE REPORTS

a. King Philip School Committee-Mrs. Abrams

Mrs. Abrams reported that the Committee met last evening. A lengthy discussion about the FY19 budget took place as parents in the audience had concerns that the King Philip budget was 2.64% over last year's budget and the elementary districts are requesting budgets at approximately 3% over the previous year's budget. The proposed King Philip budget for FY19 was approved by a 4 in favor, 3 opposed vote.

In addition, the Committee heard a fantastic DECA presentation, update on the FY18 budget, and information on the search for a Director of Student Services.

b. Negotiations Subcommittee-Mrs. Caprarella, Mrs. Conrad-Garrity

Nothing.

c. Budget Subcommittee-Mrs. Abrams, Mr. Ikbal

A budget subcommittee meeting is scheduled this evening at 7:00 p.m.

d. Communications Subcommittee-Mr. Ikbal, Mrs. Conrad-Garrity

Mr. Ikbal said the Subcommittee met yesterday. Mrs. Conrad-Garrity reported that the Committee discussed the proposed website revisions and making a decision on which template will be used as well as taking a survey of parents seeking input on topics for the front page. In addition, the principals were asked about the color schemes for each school. The Committee also discussed digital signage, and the anticipation that it will be installed and ready for use at the start of the next school year.

e. Town Building Committee-Mrs. Clarke

Mrs. Clarke said two meetings were held—April 18th and May 2nd. The architects were in attendance at both meetings and are pleased with the progress. Discussion also about the future use of the current safety building and town hall with the Committee leaning toward the sale of the safety building and utilizing those funds for repair of the current town hall for future use for the recreation department. The Board of Selectman are wary of this proposal and a meeting is being scheduled for discussion.

One area that is of concern with the new complex is the communication tower. Fire Chief Alexander informed the Committee that a new tower will need to be built and the cost is approximately \$200,000. There needs to be two towers and we currently have one tower.

Mrs. Clarke also mentioned that discussion was held about how to move the current 9/11 memorial and that bricks may be sold to offset the cost.

Finally, Mrs. Clarke thanked the Jackson School Council and Mrs. Laurie Durand for the time capsule, which will be buried under the stairwell of the new town hall.

f. Sick Leave Bank Committee-Mrs. Conrad-Garrity

Nothing.

g. Wellness Committee-Mrs. Sharpe

Mrs. Sharpe said the spring Walk to School Event on May 2nd was ‘a terrific day’ with a large turnout of students, parents and staff walking. She thanked the administration for supporting and holding the Walk to School. The next wellness committee meeting is scheduled for Thursday, May 10, 2018.

RESIGNATIONS, TRANSFERS, APPOINTMENTS AND LEAVES

Nothing.

SUPERINTENDENT’S REPORT

a. Green Community Update

Superintendent Raiche informed the Committee that he has been meeting with Mrs. Ketchum, Mr. Stone, Jennifer Thompson, Town Administrator, the town’s Energy Committee and outside consultants regarding energy improvements for the schools. He anticipates approval of the grant application for energy saving lighting improvements, which are planned to be done over the summer months, and hopes to have a heating/cooling system plan in place by the end of May.

In addition, Superintendent Raiche handed out a memo that he plans to send out to staff, parents and community members about the *School-Based Food Pantry*. The memo formally announces the inception of the Food Pantry and that the school department is reaching out to families who may need this service and providing boxes of food. A delivery went out to approximately 20 families prior to the April school vacation and a second delivery is scheduled for June 21, 2018 with another one for some time in July or August. He also said monetary donations are welcome so perishable items can be purchased just prior to these delivery dates. The district received monies from Stop and Shop, and he thanked them for their support as the district was able to purchase perishable items for the April distribution.

OLD BUSINESS

None

NEW BUSINESS

a. School Choice for 2018/2019 PUBLIC HEARING (Vote Required)

MOTION by Linn Caprarella, seconded by Javed Iqbal, to approve the recommendation of Superintendent Raiche to not participate in the school choice program for the 2018/2019 school year due to financial reasons. So voted.

It was noted by Superintendent Raiche that the district has always voted not to participate in School Choice; however, he thinks the time has come for the district to consider (for the 2019/2020 school year) approving school choice students, especially since our enrollment is not expected to increase for a few years. Mrs. Roberts-Pratt asked if that would include staff's children attending our schools. He said this is often included in a teacher's contract, and currently we do not have this in our teacher's contract. Mrs. Abrams asked that if a student attended Plainville schools as a school-choice student, would he/she be allowed to transfer to King Philip as King Philip is not a school-choice district. He did not believe the student would be allowed. He is planning to discuss this topic with the King Philip area superintendent's.

b. PTO Fundraisers for the 2018/2019 school year (Vote Required)

Lauren Cecko, PTO President, attended the meeting and spoke on behalf of the PTO regarding the fundraisers proposed for the 2018/2019 school year. Mrs. Cecko said there is a possibility of a fundraiser affiliated with Fitzzy's Pub; however, she did not have enough information about this. If it does come to fruition, she will seek the Committee's approval next year.

MOTION by Javed Iqbal, seconded by Linn Caprarella, to approve the PTO fundraisers proposed for the 2018/2019 school year, as presented. So voted.

c. Transfer of FY2018 Funds (Vote Required)

MOTION by Linn Caprarella, seconded by Javed Iqbal, to approve the transfer of \$22,609.79 from FY2018 funds in account 01.2455.4.0200, IT Instructional Software/Contracted Services, to account 01.2151.4.0200, It Classroom Hardware/Contracted Services, with funds to be used for completing the upgrading and replication of servers in Jackson and Wood Schools. So voted.

d. Appointment of District Representative to Bi-County Collaborative Board of Directors (Vote Required)

The Committee reviewed a memo from Superintendent Raiche requesting that the Committee appoint him as the representative to the Board of Directors for the Bi-County Collaborative.

MOTION by Linn Caprarella, seconded by Javed Iqbal, to appoint Superintendent David P. Raiche as the representative to the Board for the Bi-County Collaborative for the 2018/2019 school year. So voted.

e. Policy File KBBA, KBBA-E and KBBA-R regarding Non-Custodial Parents' Rights (Vote Required)

At the last school committee meeting it was realized that file KBBA-E and File KBBA-R were not the forms that the district is using with regard to File KBBA, Non-Custodial Parents' Rights.

MOTION by Linn Caprarella, seconded by Javed Iqbal, to approve the recommendation of Superintendent Raiche to adopt MASC's policy file KBBA, approve the revised policy file, KBBA-E as presented and to keep policy file KBBA-R as is and to waive the second reading. So voted.

f. File JLCC, Communicable Diseases and File JLCD, Administration of Medication (Vote Required)

Superintendent Raiche informed the Committee that he met with the school nurses, Caroline Pasquantonio and Kelli Juergens, to review the aforementioned policies.

MOTION by Linn Caprarella seconded by Kristen Conrad-Garrity to approve the recommendation of Superintendent Raiche to revise policy files JLCC and JLCD as presented and to waive the second reading. So voted.

g. Procurement Card Update (Vote Required)

Superintendent Raiche asked that this item be tabled as he is awaiting a review from Attorney Waugh of the procedures presented. Mrs. Caprarella asked how many credit cards we will be using, and Mrs. Ketchum said two—one for the Business office and one for the Superintendent's office.

h. Legislative Update

- Surplus Tax Revenue in Massachusetts: Mrs. Abrams said Governor Baker announced that there is surplus tax revenue, and she was questioning the use of such funds; said funds may be used as additional funds for special education costs, regional transportation and charter school reimbursements. There is also a push to lower the sales tax rate in the state.
- Future Agenda Item: Mrs. Abrams would like to add "Summer Retreat for the School Committee" to a future meeting.
- Signature for Warrants: Mrs. Ketchum brought up the concern that it is sometimes difficult to obtain three school committee signatures for the weekly warrant and asked that the Committee consider discussion about approving the implementation of a procedure where only one signature is required.

i. Any item(s) not anticipated at the time of posting
None.

INFORMATION

No discussion about these items.

EXECUTIVE SESSION

Nothing.

ADJOURNMENT

MOTION by Linn Caprarella, seconded by Javed Ikbal, to adjourn at 6:33 p.m. So voted.

Respectfully submitted,

Susan M. Rieger, Recording Secretary

Meeting Handouts:

- Agenda
- Regular Minutes from April 24, 2018
- Superintendent's Report: Report on Green Community Update, memo on School-Based Food Pantry
- New Business:
 - Memo on School Choice for 2018/2019
 - Listing of PTO fundraisers for 2018/2019
 - Memo on appointment recommendation of a representative to Bi-County Collaborative
 - Memo and accompanying policies (KBBA, KBBA-E, and KBBA-R)
 - Memo and accompanying policies (JLDD, and JLCD)
 - Procurement Card procedure listing
- Information::
 - Enrollment, May 1, 2018
 - Approved School Committee Meeting Dates in 2018/2019
 - Food Service Profit & Loss Statement and Participation Rates through April 2018